

6th January 2012

CPS/GH/PARSLETT/PTDAYJAN11

Dear Parents/Carers

**Parent/Teacher Day - Year 11, 12, 13 and 14 students only
Wednesday, 18th January 2012**

We are writing to inform you about arrangements for our Parent/Teacher Day on Wednesday, 18th January 2012.

Please note that the Academy will be closed on this day for normal lessons for all year groups. Work will be set for students in Years 7 – 10 to complete at home and bring to their next lesson. This is to allow parents with students in Years 11, 12, 13 and 14 to meet with subject teachers, to review progress and plan the next steps to achieving the best possible examination grades.

Parents with students in Years 11, 12, 13 and 14 should note the following:

- Students should attend interviews with **ALL** their teachers.
- Students must wear full Academy uniform/Business dress.
- Appointments will be available between 8.15 a.m. and 7.00 p.m. - appointments will be made by students in the usual way, on an appointment sheet, issued by the Tutor.
- Appointments last for approximately 15 minutes.
- Meetings will take place in the subject teacher's room.

Year 11 Results' Day – Friday, 13th January 2012

This year we are holding a day when your daughter/son will receive an envelope, containing their actual Mathematics results from the early entry in November 2011 and, in addition, a report containing grades for all other subjects outlining the current grade, your child will achieve if she/he continues to work at the present level. For some students this will provide reassurance but for others it may provide a “much-needed” shock. Please could you take the time between Results Day and Parent/Teacher day to discuss these results fully with your daughter/son and bring the report to discuss with her/his teachers on the Parent/Teacher Day. We feel very strongly that this experience will encourage the students to approach the next four months, before the final examinations, with a real determination and ambition to be achieve their full potential. Hard work now can improve final performance by as much as two grades.

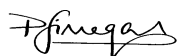
If you have any questions, please contact your daughter/son's College Senior Leadership Team.

We look forward to meeting you later this month.

Yours faithfully



Jane Rowlands
Brunel College



Pete Finnegan
Chaucer College



Sharon Waterman
Darwin College



Maggie Leah-Wilkinson
Da Vinci College